

**EAST WINDSOR POLICE COMMISSION****REGULAR MEETING: November 10, 2010****East Windsor Police Department**

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**1. CALL TO ORDER AND ATTENDANCE:**

Meeting was called to order at 7:00pm by Chairman Linda Sinsigallo. Commissioners Sherman, Sauerhoefer and Stremper were present as well as Chief of Police Edward DeMarco and Deputy Chief Roger Hart. Commissioner Nelson was absent. Also in attendance was Board of Finance member Kathy Pippin.

**2. ADDED AGENDA ITEMS:**

None

**3. PREVIOUS MEETING MINUTES:**

The minutes from the October 13, 2010 regular meeting were reviewed by all commission members. **MOTION** made by Commissioner Sherman to accept the regular meeting minutes of 10/13/10, as presented. **SECONDED** by Commissioner Stremper. No further discussion.

**ABSTAIN FROM VOTING:** Sauerhoefer (absent 10/13/10)

**VOTE IN FAVOR:** Sherman/Stremper

**ALL THOSE VOTING, VOTED IN FAVOR, MOTION CARRIED.**

**4. BUDGET AND EXPENDITURES:**

**A) Police Department – Monthly Billing:** **MOTION** made by Commissioner Sherman to accept the monthly billing as of 11/4/10 in the amount of \$ 11,496.96. **SECONDED** by Commissioner Stremper. No discussion.

**VOTE IN FAVOR:** Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

**B) Police Department – Financial Statement:** **MOTION** made by Commissioner Sherman to accept the monthly financial statement for 2010/2011, as presented. **SECONDED** by Commissioner Stremper. No discussion.

**VOTING IN FAVOR:** Sherman/Sauerhoefer/Stremper.

**ALL IN FAVOR, MOTION CARRIED.**

**C) Police Commission – Monthly Billing:** **MOTION** made by Commissioner Sherman to approve the monthly billing dated 10/31/10 in the amount of \$ 133.80. **SECONDED** by Commissioner Stremper. No discussion.

**VOTING IN FAVOR:** Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

**D) Police Commission – Financial Statement: MOTION** made by Commissioner Nelson to accept the police commission monthly financial statement dated 10/31/10, as presented. **SECONDED** by Commissioner Stremper. No discussion.

**VOTING IN FAVOR:** Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

## **5. UNFINISHED BUSINESS:**

None

## **6. TRAFFIC AUTHORITY:**

Chief DeMarco updated the commission with regards to the 4-way stop complaint on Rockville Rd. The department is currently researching the issue and looking into regulations. Chief DeMarco added that they would need an engineering report. He also added that if there are not at least five incidents in a twelve month period at that location, then the request could not be supported. Initial research shows only one accident in that area as of 2006. Also, there is the issue of a dramatic curve coming up to a four way stop in that area.

Chief DeMarco also informed the commission that he has done the proper paperwork (11/3/10) with the Department of Public Works to have a stop sign installed at Matthew Lane.

## **7. NEW BUSINESS:**

None

## **8. COMMUNICATIONS:**

A) Letter to Chief DeMarco, dated 10/17/10, from Tom Stremper regarding his 10/16/10 ride along. Chairman Sinsigallo read the letter to all commissioners.

B) Letter/request to BOF Jack Mannette from Chief DeMarco regarding the added appropriation requests to be placed on the BOF 11/17/10 agenda. Chief DeMarco added that Mr. Mannette did respond to the him-stating that the process is to first appear in front of the BOS (11/16/10) and then the BOF (11/17/10) to speak about the added appropriations for the 2010/2011 budget and also the CIP request. Chief DeMarco has formally requested from the First Selectman to be on the BOS agenda on 11/16/10.

## **9. MONTHLY REPORTS:**

A) Chief of Police – Provide information to the commissioners

1. Regarding the 2011/2012 CIP request: this is a three car year and have only received two, therefore the department is requesting three for next year. The secondary cars are the vehicles that are becoming an issue – with high mileage and repairs. The issue at hand is that the Ford Crown Victoria will no longer be manufactured after March, 2011 and this is what the submitting numbers are based on. The requested amount for the three cars is \$ 86,667.00 and is based on bid specs on the Crown Victoria. Discussion continued regarding other car options – Chevy, Ford, Dodge – and that all other departments are facing the

same issue of what car to move on to and needing to switch over cages and light bars. Deputy Chief Hart reiterated that the final numbers may change as the time comes, based on the timing and final vehicle.

2. Deputy Chief Hart presented an additional CIP request to the commission. He stated that Officer Dave McNiece compiled information with regards to replacement AEDs in each of the 12 police vehicles. Deputy Chief Hart explained that the LifePack 500s that are currently in each vehicle have become obsolete (5-6 years out of date). The current units have outdated instructions for CPR and also do not deliver the correct number of shocks. He added that the units can not be reprogrammed with the latest CPR instructions. Deputy Chief Hart added that the units have been subject to harsh conditions - weather changes, being bumped around in the cars and batteries drained. He did add, however, that the current units are certainly better than no units at all – they are not a liability. If a battery does need to be replaced, they are approximately \$300. each. Deputy Chief Hart informed the commission that new units (LifePack 500) are approximately \$1495 each. Twelve units would total \$ 17,940.

Both the Chief and Deputy Chief stressed that since the police department is listed as first responders in town, it is crucial to have these units ready and available in each car. Chief DeMarco added that he would like to see an extra unit in the building, as well. In addition to the unit costs, two replacement batteries and replacement electrodes should be purchased for a total amount of \$18,678.00. Brief discussion followed as to the importance of each vehicle having the AEDs and how this vital piece of equipment should be carried by all first responders. Also discussed was how the delay between the first responder and an Ambulance or Fire personnel responding could make a difference in saving a life. Deputy Chief Hart mentioned that the LifePack 1000 is about \$2400 each unit and those require more training to use. He stated the LifePack 1000 is not necessary and by updating the current LifePack 500, no additional training would be required and the units will fit into the current hard cases. Commissioner Stremper stated that this should be presented to CIP as “equipment replacement”, as it is really not a “new equipment purchase”. Discussion followed regarding CIP and also the possibility of proposing half the request for this year and the remaining half the following year. Deputy Chief Hart concluded by stating that the department could safely live with twelve new units.

**MOTION** made by Commissioner Stremper to submit a request to CIP for twelve defibrillators at a total cost of \$18,678.00.

**SECONDED** by Commissioner Sherman. No further discussion.

**VOTING IN FAVOR:** Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

#### B) Commission Members:

Commissioner Sherman requested an updated officer call list. Chief DeMarco agreed. As a side note, Chief DeMarco added that the commission may be seeing the final officer candidates as early as the next meeting.

### 10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

Board of Finance member, Kathy Pippin commented that the last meeting held at the Annex was a very informative meeting and that she was very impressed with the presentation that the Chief and Deputy Chief provided to the fire department. Ms. Pippin added that it was nice to hear such information as to how good the officers are doing.

### 11. EXECUTIVE SESSION:

A) Legal Update

**MOTION** made by Commissioner Sherman to go into Executive Session (7:34pm) to include the Chief and Deputy Chief. **SECONDED** by Commissioner Stremper.

**VOTE IN FAVOR:** Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

Executive Session ended at 8:26pm.

No action taken.

**12. ADJOURNMENT:**

Commissioner Sauerhoefer made a **MOTION** to adjourn the regular meeting at 8:27pm. **SECONDED** by Commissioner Sherman.

**VOTED IN FAVOR:** Sherman/Sauerhoefer/Stremper

**ALL IN FAVOR, MOTION CARRIED.**

**Respectfully submitted,**

**Christine Pellegrini - EWPC Recording Secretary**